

Memphis-Area Joint Engineer's Council
Monthly Meeting
November 7, 2018



APPROVED MINUTES

Call to Order: Chairman B. Kendall called the meeting to order at 4:07 PM with a quorum of organizations represented. Others present were: H. Matheny, R. Stoll, L. Fields, J. Buxton, C Jones, J. Ventura, F. Ahmad, G. McGinnis, T. Stoll, R. Groves, F. Smith, J. Sykes and L. Tomeh.

Secretary's Report: The minutes of the 10/3/18 meeting were reviewed and approved as presented.

Treasurer's Report: Funds currently available are \$5467.74. Six organizations have paid their dues and two organizations have made donations. The report was approved as presented. The following organizations have paid their dues: CBU, ECM, IEEE, IESNA, Southwest and TSPE. J. Buxton will send out a follow-up e-mail to the organizations whose dues have not been paid yet.

Old Business

Planning Calendar

Planning calendar needs to be updated. L. Fields will coordinate with F. Smith to update the planning calendar.

Engineering Week Concurrent Events

Currently, there are no known concurrent events.

New Business

School Contact Assignments: Distribute NLT 11/9/18 for initial contact before 11/22/18; Follow-up before 12/12/18; Second follow-up in early January.

General Discussion on Schools; Participation in the Student Contest

Discussed strategies to increase school participation (e.g., post pictures, seek sponsors). Dr. Ivey at the UOM e-mailed the student contest flyer to over 500 local STEM teachers and administrators.

Call for Award of Excellence Nominations: Make call by 11/30/18: Due **1/25/19**

The following organizations have carryovers: SAME 2017, NSBE 2017, ACEC 2017, TSPE 2018 and SWE 2018.

Call for Featured Engineer and Student Selections: Make call by 11/30/18: Due **1/25/19**

Review Website

F. Smith has been looking into updating the website. Currently, it is difficult to maintain and a new website may be required. Due to lack of time, continue discussion at next meeting.

Other

NSBE's Walk for Education Date: February 16th; Location TBD.

MathCounts Date: February 2nd; Backup date is February 16th.

Announcements

TSP is having two ethics workshops on November 16th and lunch will be provided. Contact J. Ventura for more information.

Adjournment

The meeting adjourned at 4:56 PM. The next meeting will be at 4 PM on 12/5/18 in Room N-241 of the Nolan Engineering Building on the CBU Campus.