

Memphis-Area Joint Engineer's Council
Monthly Meeting
December 5, 2018



Approved Minutes

Call to Order: Vice Chairman R. Stoll called the meeting to order at 4:07 PM. Others present were: L. Fields, J. Buxton, C. Jones, J. Ventura, G. McGinnis, R. Groves, F. Smith, J. Sykes and M. Cassandras.

Secretary's Report: The minutes of the 11/7/18 meeting were reviewed and approved as amended.

Treasurer's Report: Funds currently available are \$6267.74. To date, 11 organizations have paid their dues and two organizations have made donations. The following organizations have paid their dues: ACEC, ASCE, ASHRAE, CBU, ECM, IEEE, IESNA, IISE, SAME, Southwest and TSPE. The report was approved as amended.

Old Business

Planning Calendar: Planning Calendar has been updated and sent to F. Smith to be posted on our website under "NEWS".

School Contact List: Assignments sent to representatives on 11/09/18. Initiate initial contact by 11/22/18.

Featured Engineer/Featured Student Request Selection: The call was sent to representatives on 11/30/18. The deadline for submission is 1/25/19.

Award of Excellence Nominations: The call was sent to representatives on 11/30/18. The deadline for submission is 1/25/19. The following organizations have carryovers: SAME 2017, NSBE 2017, ACEC 2017, TSPE 2018 and SWE 2018.

New Business

Student Contest: Initiate follow-up contact with your school on 12/12/18. **NOTE:** R. Stoll has volunteered to contact your school if, for any reason, you are unable to – please let her know if this is the case. THANKS RENEE!

Kickoff Luncheon Speaker: TBD

Review Website: F. Smith has added the following social media profiles to increase our engagement: Facebook, Twitter and Instagram. LinkedIn will be added. Each organization should scan the tags that F. Smith handed and follow us.

Other: J. Ventura announced that TSPE's banquet will be on Monday February 18th.

Adjournment

The meeting adjourned at 4:45 PM. The next meeting will be at 4 PM on 1/09/19 in Room N-241 of the Nolan Engineering Building on the CBU Campus.